

# Timber Purchasing Policy

**Staverton**

Staverton UK Limited incorporating Kudos Designs is committed to protecting the environment through the implementation and maintenance of its Timber Purchasing Policy.

Staverton (UK) Ltd.  
Micklebring Way, Rotherham  
South Yorkshire, S66 8QD  
United Kingdom

Company Reg. N°: 06863140  
VAT N°: GB 973 7839 58

+44 (0)20 3794 1200  
info@staverton.co.uk  
www.staverton.co.uk

## The Timber Purchasing Policy Contains The Following Aims

1. To only purchase timber that has been harvested in compliance with the country of origin's laws and regulations.
2. The company will not source any timber from:
  - Species prohibited under Appendix I and II of the Convention on International Trade in Endangered Species (CITIES).
  - Uncertified high conservation value old growth forests.
  - Significant conversion of forest to plantation or non-forest use.
  - Illegal logging or trade in illegal wood or forest product.
  - Wood harvested from forest areas where traditional or civil rights are violated.
  - It is the company policy to only purchase from suppliers who meet the ILO (International Labour Organisation). Declaration on fundamental principles and Rights at Work 1998.
3. The company is committed to sourcing timber products from legal sources.
4. The company shall promote the use of timber which comes from certified sources to customers and suppliers.
5. When purchasing timber to meet customer "Chain of Custody" requirements then the company will only purchase from suppliers who are registered to a recognised scheme which is independently assessed by an accredited third party.
6. The company shall maintain registration to the Forest Stewardship Councils "Chain of Custody" scheme and ensure the requirements of the scheme are fully implemented within the company's management systems.
7. The company will ensure information provided to interested parties relating to the source of timber is accurate and not misleading.
8. The company will ensure that all employees associated with the Timber Purchasing Policy are given the appropriate education and training in "Chain of Custody" requirements.
9. Maintain timber off-cuts and wastage to a minimum during the Processing of Material.
10. The Timber Purchasing Policy will be reviewed on an annual basis.
11. This policy is publicly available from the company's offices in Rotherham during normal working hours.

Ian Samuel  
Operations Director  
Staverton (UK) Ltd

